**PEDA BOARD MEETING NOTES**

**June 9, 2021**

**2020 Audit Presentation**

 Michael Matthews – Finance Chair

 David Irwin – Adelson

**Site 9 - Grant Applications**

**MassDevelopment Sight Readiness Program**

**Awarded $880,000 grant for Site 9 for** the engineering and design services, environmental permitting and bid ready documents ($475,000) for the construction of the phase one development plan, including the internal site roadway, utilities, storm water quality, and the estimated fees to demo (crack or crush) the existing pavements ($405,000).

Working with Mark Arigoni to develop scope of work plan.

 **MassDevelopoment Brownfields Program**

**Awarded $264,000 grant for** environmental regulatory compliance testing & coordination

Removal/abandonment of existing utilities & cracking of slabs. Working with Ed Weagle from OTO to develop the scope of work plan.

 **MassWorks Community One Stop Infrastructure Program - NEW**

Applying for the MassWorks Community One Stop Infrastructure Program grant for funding to complete the Phase One development of Site 9 for permanent and temporary green space, roadways, parking, utility corridors and stormwater management.

**Marketing Update**

**Paul Dalton – Marketing Committee**

* **WSBP Website Refresh –**

Site is live – www.williamstanleybp.com

”MEET YOUR NEIGHBORS” – TEC Staffing Services case study added

Can download pdf of WSBP brochure

Any comments?

* **WSBP Website Brochure –**

 Companion piece to the website – Electronic & Printed Copies

* **Social Media –** Social media campaign on Facebook, LinkedIn & Instagram
* **Loopnet / Co-Star Listing –** Most heavily traffic commercial real estate site that gives detailed information of the sites and contact info.
* **READYMASS 100 -** Listed on MassEcon’s premier inventory of Mass commercial properties that can meet significant square footage needs of users.

**Berkshire Kind Update**

* Zoom conference with MassDEP, EPA and Berkshire Kind for introductions and discussion of ERE construction procedures and expectations at WSBP.
* Finalizing Construction Documents, will send to environmental agencies for approval
* Ordering steel building – Prices have increased & lead times extended.
* Finalize Design Review Committee, obtain Building Permit and CCC permit this summer
* Goal – Site work and foundation by this fall**,** Steel by December

**Other Business**

**Peda Office Relocation**

* **GE requested PEDA move out of the 81 Kellogg Street building**
* **All relevant files being digitized by the Maverick Group.**
* **With assistance from Beth Goodman, all files seven years and older that are no longer relevant were destroyed by shredding by the Certified Document Security, LLC.**
* Furniture to Tyler Street Lab & City of Pittsfield
* **Spectrum, copier lease and trash cancelled**
* **Utilities and maintenance responsibilities have been transferred to GE.**

**Water Quality Basin – Water Chestnuts**

* Solitude Lake Management contracted to prevent the return of the water chestnuts and other invasive species.

**Forebay Dredging Project**

* Working with Colleen Hunter-Mullett, the City’s Purchasing Agent, and OTO on a Public Request for Proposal to be released soon.

**Tyler Street / Woodlawn Ave Roundabout**

* Requires a small taking or easement at N.W. corner. Vote to authorize Chair to grant right of way easement.

**Next Board Meeting – September early**